

So you want to be in Student Government? START HERE!

Student Government Job Descriptions



ELECTED POSITIONS

Student Government President

- Open to any student to run for.
- Job duties include the following:
 - Serving on the SG Head Council with the SG Secretary, Community Commissioner, and Spirit Commissioner.
 - Running the SG Monday meetings after school.
 - Setting up the agenda for SG Monday meetings with the SG Secretary.
 - Spearheading SG efforts (community service, advisory, events, etc).
 - Signing off on new club charters.
 - Coordinating between different councils of Student Government (i.e. between community service and dances).
 - Interacting with students and staff to determine what ways SG can best serve the school.

Student Government Secretary

- Open to any student to run for.
- Job duties include the following:
 - Serving on the SG Head Council with the SG President, Community Commissioner, and Spirit Commissioner.
 - Setting up the agenda for SG Monday meetings with the SG President.
 - Taking notes at the SG Monday meetings after school.
 - Spearhead fundraising efforts for events across Student Government.
 - Storing club charter information.
 - Keeping Ms. Roland up to date with Student Government events for the website.
 - Advertising Student Government events on campus.
 - Interacting with students and staff to determine what ways SG can best serve the school.

ELECTED POSITIONS CONTINUED



Community Commissioner

- Open to any student to run for.
- Job duties include the following:
 - Serving on the SG Head Council with the SG President, SG Secretary, and Spirit Commissioner.
 - Spearheading the Community Council, leading and working with the Internal and External Community Directors.
 - Ensure at least one Internal Community event happens per quarter. Ensure at least one large External Community event happens per semester.
 - Keeping Ms. Roland up to date with Student Government events for the website.
 - Interacting with students and staff to determine what ways SG can best serve the school.

Spirit Commissioner

- Open to any student to run for.
- Job duties include the following:
 - Serving on the SG Head Council with the SG President, SG Secretary, and Spirit Commissioner.
 - Spearheading the Spirit Council, leading and working with the Dance and Activity Directors.
 - Plan and execute Homecoming Week.
 - Find new ways to build school spirit at MRAHS.
 - Keeping Ms. Roland up to date with Student Government events for the website.
 - Interacting with students and staff to determine what ways SG can best serve the school.

9th/10th/11th Grade Class Presidents

- Open to any student in each respective grade level.
- Job duties include the following:
 - Serving as lead representative for your grade level.
 - Interacting with students and staff to determine what ways SG can best serve the school.
 - Work with the Advisory Director to build community across your grade level (through competitions, partnerships, common activities, etc).
 - Plan at least one grade-wide event/activity per semester.
 - Work with other SG members to determine how best to increase your grade level's investment in MRAHS both academically and socially.

APPOINTED POSITIONS



Internal Community Director

- Open to any student to run for.
- Job duties include the following:
 - Spearheading campus-wide campaigns to increase student investment in MRAHS and to address pivotal MRAHS issues (culture, core values, high school issues, etc).
 - Plan and execute at least one internal community event per quarter.
 - Keeping Ms. Roland up to date with Student Government events for the website.
 - Interacting with students and staff to determine what ways SG can best serve the school.

External Community Director

- Open to any student to run for.
- Job duties include the following:
 - Spearheading campus-wide campaigns to increase student awareness of issues occurring outside of the MRAHS walls in local communities.
 - Contact and coordinate with nonprofits and organizations in the community to determine where the MRAHS student body can have the largest impact.
 - Plan and execute at least one external community event per semester.
 - Keeping Ms. Roland up to date with Student Government events for the website.
 - Interacting with students and staff to determine what ways SG can best serve the school.

Dance Director

- Open to any student to run for.
- Job duties include the following:
 - Planning and executing the Homecoming Dance (and maybe Prom?!?!?!?).
 - Keeping Ms. Roland up to date with Student Government events for the website.
 - Interacting with students and staff to determine what ways SG can best serve the school.
 - NOTE: This is a Fall Semester heavy position.

Activity Director

- Open to any student to run for.
- Job duties include the following:
 - Building off of the work Rec Crew has done to plan fun activities for the school.
 - Planning and executing one large scale and two small scale activities per quarter.
 - Keeping Ms. Roland up to date with Student Government events for the website.
 - Interacting with students and staff to determine what ways SG can best serve the school.

APPOINTED POSITIONS CONTINUED



Advisory Director

- Open to any student to run for.
- Job duties include the following:
 - Working with the SG President and Class Presidents to best serve the advisory needs of students.
 - Create fun incentives/competitions/events for advisories to participate in.
 - Be the point person for advisors to reach out to Student Government, and vice versa.
 - Keeping Ms. Roland up to date with Student Government events for the website.
 - Interacting with students and staff to determine what ways SG can best serve the school.

Rec Crew Coordinator(s) **5 AVAILABLE**

- Open to any student to run for.
- Job duties include the following:
 - Based on your interest, managing the Rec Crew General Members within your specific Student Government council.
 - Serving as extra hands and minds for creating fun, community and spirit building campus events.
 - Keeping Ms. Roland up to date with Student Government events for the website.
 - Interacting with students and staff to determine what ways SG can best serve the school.

Rec Crew General Member

- Open to any student to run for.
- Job duties include the following:
 - Based on your interests, serving on a Student Government council as an extra set of hands and added brain power for creating fun, community and spirit building campus events.
 - Keeping Ms. Roland up to date with Student Government events for the website.
 - Interacting with students and staff to determine what ways SG can best serve the school.

READY TO JOIN? PICK UP AN APPLICATION FROM MS. BAIR OR ON THE SCHOOL WEBSITE. WE LOOK FORWARD TO HAVING YOU!